

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)
O/o the Chief General Manager Assam Telecom Circle
Panbazar :: Guwahati-781001

No. UNST-5/1/Vol.III/09-10/8,

Dated at Guwahati, the 10th Dec' 2015.

To,

01. The CGMT/Task Force, NE Region, Guwahati.
02. The GM, Kamrup/Silchar/Dibrugarh/Jorhat/Nagaon/Tezpur & Bongaigaon.
03. The GM (ETR), Guwahati.
04. The DGM (HR/Admn.), Circle Office Guwahati.
05. The Principal, RTTC, Guwahati.
06. The C.E. (Civil), Ghy./07. The C.E (Elect), Guwahati-1.
07. PS to CGMT ---For kind information to CGMT.
08. The DGM (A/T), Inspection Circle, Guwahati

Sub:- Grant of Special Casual Leave for attending Circle Conference of SNEA(I), to be held at Bongaigaon on 15th & 16th December'2015 -- regarding.

I am directed to intimate that as per Circle Secretary of SNEA (I), Assam Circle Letter No. SNEA/ASSAM/CGM/CC-5/41 Dtd. 01.12.2015 the Circle Conference of the aforesaid association is to be held at Bongaigaon on 15th & 16th December'2015.

In this connection Special Casual Leave including transit period may be granted to all Circle office bearers, and Delegates of SNEA (I) belonging to Assam Circle, for attending the said meeting on receipt of individual application of the official. The list of delegates is enclosed herewith.

The cases of the delegates belonging to other than Assam Circle are forwarded for granting Spl. Casual leave to the respective head of office.

You are also requested to maintain special casual leave record and it should not be exceeded 20 days in a calendar year for such conference and meeting.

J. Baishya
10/12/15
(J. Baishya.)
ADT (Welfare)
Circle Office, Guwahati

Copy to:

1. Sri I.H. Mandal, Circle Secy, SNEA(I), Assam Circle for information please.

